



Ainslie Parklands Primary School

Respect - Responsibility - Resilience

Dear parents/carers,

Ainslie Parklands Primary School is looking forward to another great year of teaching and learning and would like to advise you of Ainslie Parklands Primary School's voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Your contribution enables us to ensure the adequate resourcing of a wider offering of subjects including Music, PE, Art and Auslan. The funding has also supported the development of the school grounds and the provision of technology that allows access for all of our students.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Jane Capon
Principal

Katherine Szymanski
School Council President

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.



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AINSLIE PARKLANDS PRIMARY SCHOOL

Childs Name:

<input type="checkbox"/> Stationery list – Curriculum Contributions	\$65.00
<input type="checkbox"/> Materials – Curriculum Contributions	\$205.00
<input type="checkbox"/> School Contribution - Other Contributions	\$50.00
<input type="checkbox"/> Excursion / Incursion – Extra-Curriculum Activities	\$110.00
TOTAL	\$430.00

PAYMENT METHODS:

- COMPASS PAY
- BPAY
- EFTPOS/CASH
- CREDIT CARD

COMPASS PAY: We are now using Compass Pay and encourage you to use this method of payment through your Compass Education login. Please find attached instructions on how to use this.

OR OPTIONS TO PAY AT SCHOOL OFFICE:

BPAY: Our school B-Pay code is 87361 and all families have a unique family code – this can be obtained from the office.

EFTPOS or CASH: This payment can also be paid in person at the office from 30th of January 2024.

CREDIT CARD: Print this form and return it with the below slip filled out. If you have advised the school that you are paying by credit card this payment will be debited from your account on the 29th and 30th of January 2024.

Credit Card details		
Card Number ____/____/____/____/...	Expiry Date __/ __	Amount \$
Cardholders Name _____	Signature _____	

For an option to purchase your own stationery please see the full itemised list available at the office. If you are purchasing your own stationery, please advise the office by the **4th of December**.

After much consideration of the school's programs and the resources needed to support them, School Council has adopted its budget for 2024. In doing so, School Council has sought to balance the local community's capacity to contribute to these costs against the desire to ensure our children have access to the best possible materials and equipment.

In order to provide our quality education program at Ainslie Parklands Primary School we ask parents to consider payment for all school contributions for learning.

School funding consists of

- Government Payments
- Parent Payments
- Fundraising

Stationery List – Curriculum Contributions

- Full payment of \$65.00
- APPS orders in bulk for a significant saving.
- Option to purchase your own stationery. For itemised list - collect from the office. If you are purchasing your own stationery, please advise the office by the 4th of December.

Materials – Curriculum Contributions

- Full payment of Materials \$205.00 for learning
- Needed for our high quality program and resources.
- These supplies are allocated for computer upgrades, project materials/classroom stationery, classroom text/online learning resources, library books, art supplies, music, PE and LOTE (Auslan).

School Contributions – Other Contributions

- Full payment \$50 for our high quality programs and resources.
- These contributions are to assist the school in paying for School building and grounds maintenance and enhancement (ie. kitchen garden, frog bog & orchard space), first aid equipment, sport affiliation costs and wellbeing programs.

Excursion / Incursion – Extra-Curriculum Activities

- Full payment \$110
- You may pay up front for the year for excursions/incursions or pay for excursions/incursions as they arise. (This does not include special programs such as inter-school sport, swimming and camps which are additional)

Financial Support for Families

- Camps, Sports, Excursions Fund (CSEF)

- Full amount paid from the Government \$150.00 per child to APPS for your child.
- Is available for eligible families with Health Care/Pension Cards.
- Your card must be valid on 29/1/24 or on 15/4/24.
- Only to be used for Camps, Sports or Excursions.
- Application form is attached.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Andy or Simone in the office on 9870 1566.

How to pay your contributions

- Compass Pay is our most preferred method of payment.
- B-Pay is available using your unique family code. Please ask at the office if you don't have this.
- Eftpos/Cash – if paying in person at the office.
- Credit card using the attached slip to be deducted on the 29th or 30th January 2024.

When and where do I collect my child's Stationery?

- Stationery will be delivered directly to your child's classroom in preparation for the first day. Parents do not need to come and collect them from school. Stationery is named and kept at school.

Students Return to School in 2023

Day one of school for Foundation to Level 6 students – Tuesday 30th of January 2024

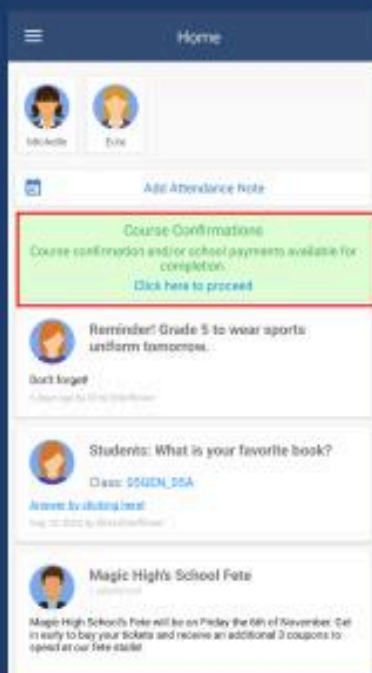
How to pay your school fees with Compass



We think that school fees should be easy. Follow our simple steps to complete your student's course confirmations and payments, on the portal or through the app.



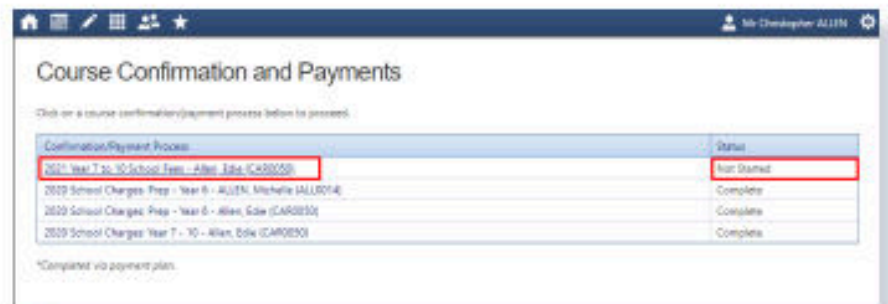
Login to your Compass Portal App or webpage and click on the link for 'Course Confirmations' above your news feed.



Continued →

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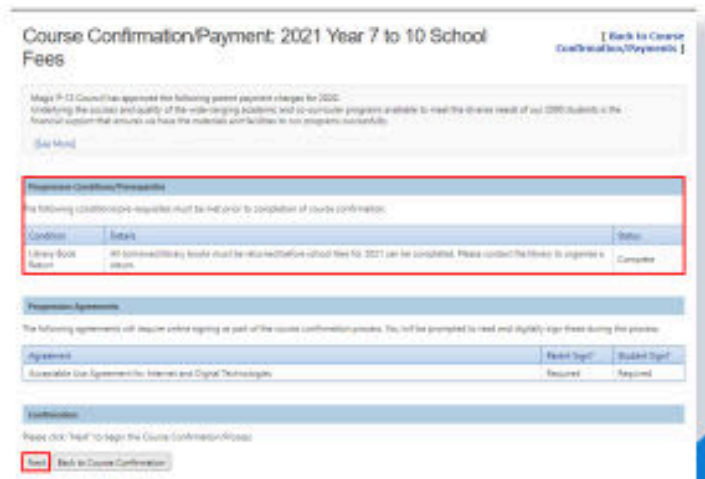
Select the Course Confirmations template you wish to complete



Complete any conditions

3

If your school has specified any conditions that you must meet before you can complete this template, it will show here. If the condition is 'not complete' you must contact the school to complete this. Once the condition is complete, you will be able to click 'Next' down the bottom of the page



4

Answer any questions and sign any agreements by writing your full legal name

Laptop Hire
Please enter 'Yes' into description if you require a laptop hire. Our ICT team will get in touch for arrange this.
Yes

Parent Agreement
Agreement I have read and accept the agreement above.
 I have not yet read/do not accept the agreement.
Full Name

Student Agreement
Agreement I have read and accept the agreement above.
 I have not yet read/do not accept the agreement.
Full Name

Next

Course Confirmation/Payment Agreements [Back to Course Confirmations/Payments]

Acceptable Use Agreement for Internet and Digital Technologies
When I use the internet through technology, I agree to be a safe, responsible and respectful user of online and virtual world I use it support others by being respectful when I communicate with them and never online or participate in online bullying. This includes forwarding inappropriate content when it is harmful, inappropriate or harmful to others behaviour. Ask the teacher or ICT coordinator for more advice on how to use the internet safely. I agree to participate in online activities that do not contain content that can cause me to be sexually harassed.
I agree to protect my privacy and the privacy of others by not giving out personal details including full names, age, gender, telephone numbers, addresses and images on the internet for educational purposes and for the enjoyment, opportunity and benefit of others in appropriate circumstances online. I agree to not use the internet for any illegal, bad, unsafe and rules and the relevant where necessary. I will actively report other users' behaviour properly and use a cyber incident report on the internet. I will not use the internet to harass, bully or threaten any other student. I will not use the internet to spread any personal or group based information or to cause harm to any individual or group. I will not use the internet to access or download unauthorised programs, software, including games or software, such as programs installed on their school computers or use them on the school's network without the permission of the school's IT support staff.

Parent Agreement
Laptop Hire
Please enter 'Yes' into description if you require a laptop hire. Our ICT team will get in touch for arrange this.
Yes

Parent Agreement **Student Agreement**
Agreement I have read and accept the agreement above. I have not yet read/do not accept the agreement. Agreement I have read and accept the agreement above. I have not yet read/do not accept the agreement.
Full Name Full Name

Next

5

Specify and confirm your payment amounts, and continue to payment.
Please note: Compass only accepts an Australian Issued Visa or Mastercard, please contact the school if you would like to use another method of payment.

Course Confirmation/Payment: 2021 Year 7 to 10 School Fees

Magic P-12 Council has approved the following parent payment charges for 2020. Underlying the success and quality of the wide-
[\[See More\]](#)

General Payment Items
Click on the title of an item for more information.
Note: the table below is available sideways.

Item	Recommended	Amount
Essential Fees (Fees)	\$1400	\$200.00
Voluntary Contribution	\$200.00	\$198.00
Total for this session		\$398.00

Course Confirmation/Payment: 2021 Year 7 to 10 School Fees [Back to Course Confirmations/Payments]

Magic P-12 Council has approved the following parent payment charges for 2020. Underlying the success and quality of the wide ranging academic and co-curricular programs available to meet the diverse needs of our 2000 students is the financial support that ensures we have the materials and facilities to run programs successfully.
[\[See More\]](#)

General Payment Items
Click on the title of an item for more information.
Note: the table below is available sideways.

Item	Recommended	Amount
Essential Fees	Fees	\$200.00
Voluntary Contribution	\$200.00	\$198.00
Total for this session		\$398.00

Camps, Sports and Excursions Fund APPLICATION Form

School Name

School REF ID

Parent/legal guardian details

Surname _____

First name _____

Address _____

Town/suburb _____ State _____ Postcode _____

Contact number _____

 Centrelink pensioner concession **OR** Health care card number (CRN)

 - - - **OR**
 Foster parent* **OR** Veterans affairs pensioner (Gold Card)**

*Foster Parents must provide a copy of the temporary care order letter from the Victorian Department of Families, Fairness and Housing (DFFH).
 **Applicants must provide a copy of the Victorian Affairs Gold card.

Student details

Child's surname	Child's first name	Student ID	Date of birth (dd/mm/yyyy)	Year level

I authorise the Victorian Department of Education (DE) to use Centrelink Confirmation of Services to perform an inquiry about my Centrelink customer details and concession card status to enable the business to determine if I qualify for a concession, rebate or service. I also authorise the Victorian Department of Families, Fairness and Housing (DFFH) to provide the results of any inquiry to DE regarding temporary care orders.

I understand that:

- DFFH or Centrelink will use information I have provided to DE to confirm my eligibility for the Camps, Sports and Excursions Fund and will disclose to DE personal information including my name, address, payment and concession card type and status.
- This consent, once signed, remains valid while my child is enrolled at a registered Victorian school unless I withdraw it by contacting the school.
- I can obtain proof of my circumstances/details from DFFH and provide it to my child's school so that my eligibility for the Camps, Sports and Excursions Fund can be determined.
- If I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the Camps, Sports and Excursions Fund provided by DE.
- Information regarding my eligibility for the Camps, Sports and Excursions Fund may be disclosed to DFFH and/or State Schools Relief for the purpose of evaluating concession card services or confirming eligibility for assistance.

You can request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child's school.

Signature of applicant _____ Date ____ / ____ / ____

Camps, Sports and Excursions fund eligibility

Below are the criteria used to determine a student's eligibility for the Camps, Sports and Excursions Fund (CSEF).

Criteria 1 – Eligibility

To be eligible* for the fund, a mature minor of sixteen years of age or over, a parent or legal guardian of a student attending a registered Government or non-government Victorian primary or secondary school must:

- on the first day of Term one, or;
 - on the first day of Term two.
- a) Be an eligible beneficiary within the meaning of the State Concessions Act 2004, that is, be a holder of Veterans Affairs Gold Card or be an eligible Centrelink Health Care Card (HCC) or Pensioner Concession Card (PCC) holder, OR
 - b) Be a temporary foster parent, and;
 - c) Submit an application to the school by the due date.

* A special consideration eligibility category also exists. For more information, see: [Camps, Sports and Excursions Fund \(CSEF\): Eligibility | education.vic.gov.au](https://www.education.vic.gov.au/csef/eligibility)

Mature minors or parents who receive a Carer Allowance on behalf of a child, or any other benefit or allowance not income tested by Centrelink, are not eligible for the CSEF unless they also comply with one of (a) or (b) above.

Criteria 2 - Be of school age and attend school in Victoria

School is compulsory for all Victorian children aged between six and seventeen years of age inclusive.

For the purposes of CSEF, students may be eligible for assistance if they attend a Victorian registered primary or secondary school. Typically, these students are aged between five and eighteen years inclusive.

CSEF is not payable to students attending pre-school, kindergarten, home schooling, or TAFE.

Eligibility Date

For concession card holders, CSEF eligibility will be subject to the parent/legal guardian's concession card being successfully validated with Centrelink on 29 January 2024 and/or 15 April 2024.

Payment amounts

CSEF payment amount

The CSEF is an annual payment to the school to be used towards camps, sports and/or excursion expenses for the benefit of the eligible student.

- Primary school student rate: \$150.00 per year.
- Secondary school student rate: \$250.00 per year.

The CSEF is paid directly the school and will be allocated by the school towards camps, sports and/or excursion costs for your child.

For ungraded students, the rate payable is determined by the student's date of birth. For more information, see: [Camps, Sports and Excursions Fund \(CSEF\): Payment amounts | education.vic.gov.au](https://www.education.vic.gov.au/csef/payment-amounts)

Foundation and Year 7 government school students who are CSEF recipients are also eligible for a uniform voucher. Schools are required to make applications on behalf of parents, so please register your interest at the school.

How to complete the application form

NOTE: ALL SECTIONS MUST BE COMPLETED BY PARENT/LEGAL GUARDIAN

1. Complete the PARENT/LEGAL GUARDIAN DETAILS section.
Make sure that the Surname, First Name, and Customer Reference Number (CRN) details match those on your concession card. You will also need to provide your concession card to the school.
If you are claiming as a Foster Parent or a Veterans Affairs Pensioner, you will need to provide a copy of documentation confirming your status as a temporary Foster Parent or provide your Veterans Affairs Pensioner Gold card to the school.
2. Complete the STUDENT'S DETAILS section for students at this school.
3. Sign and date the form and return it to the school office as soon as possible. The CSEF program for 2024 closes at the end of term two 2024.

CSEF payments cannot be claimed retrospectively for prior years.

Queries relating to CSEF eligibility and payments should be directed to the school.